

## Community Development Department

222 Lewis Street  
River Falls, WI 54022  
715.425.0900  
www.rfcity.org



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**AGENDA**  
**HISTORIC PRESERVATION COMMISSION**  
**FEBRUARY 19, 2020 at 6:00 pm**  
**Council Chambers**

*Action may be taken on any of the following items.*

### **CALL HPC MEETING TO ORDER**

### **APPROVAL OF AGENDA/MINUTES**

Minutes of the December 11, 2019 meeting.

### **PUBLIC COMMENTS – Non-Agenda Items**

### **DISCUSSION ITEMS**

1. **Presentation by Judie Foster-Babcock of Kinni Corridor Collaborative**
2. **Glen Park pavilion image boards – finalize images and captions and approve**
3. **HPC logo – finalize and approve**
4. **The Glen interpretive sign update – if time permits**

### **CALENDAR**

Next Historic Preservation Commission meeting March 11, 2020.

### **ADJOURNMENT**

**Photo of members of the HPC and staff**

*Council members may be in attendance for informational purposes only.  
No official Council action will be taken.*

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### MINUTES HISTORIC PRESERVATION COMMISSION JANUARY 8, 2020 at 6:00 pm Council Chambers

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Michael Page, Jeff Bjork, Pam Friede (arrived at 6:35)

HPC Members Absent: Denton Anderson, Mark Anderson

Staff Present: Brandy Howe

Others Present: Judie Foster-Babcock

#### CALL TO ORDER

Meeting convened at 6:00 p.m.

#### APPROVAL OF MINUTES OF DECEMBER 11, 2019

Hoffman made a motion to approve the minutes.

M/Hoffman, S/Page – motion carried 4-0

#### PUBLIC COMMENTS

Heinze reported that she will be attending [History Day in the Capitol](#) in Madison on the next regular HPC meeting date. She requested, and the HPC approved, that the next meeting be scheduled on February 19<sup>th</sup>.

Heinze reported that Judie Foster-Babcock had requested to speak to the HPC to report on activities of the Kinni Corridor Collaborative. It was determined that Ms. Babcock will be invited to the February HPC meeting.

#### DISCUSSION ITEMS

1. **2020 HPC Workplan**

The Commission reviewed the draft 2020 work plan and made some minor additions/revisions. Page moved to approve the work plan as amended.

M/Page, S/Hoffman – passed 4-0

2. **2020 HPC budget review**

Howe shared the 2020 HPC budget with the Commission. There was some discussion on future spending for The Glen interpretive sign and giveaways that might take place of the postcards

from previous years. Howe noted that spending on a giveaway should be delayed until such time that the cost estimate for The Glen sign is known.

3. **Glen Park pavilion photo board image descriptions**

The HPC continued review of draft descriptions for the seven selected historical images for display on the pavilion. Hoffman has spearheaded this effort and will bring revisions back to the HPC in February for final review/approval. Once this piece is complete, Howe will work with operations staff in selecting a vendor and placing an order for the photo boards.

4. **The Glen interpretive sign**

The HPC continued discussion on the draft sign. It was suggested that the images of the bridges be grouped together and that each image should have a title and/or caption. It was also suggested that the stereoscopic image be replaced with a similar image that Page has in his personal collection.

**CALENDAR**

Next Historic Preservation Commission meeting February 19, 2020.

**ADJOURNMENT**

Friede made a motion to adjourn at 7:00.

M/Friede, S/M. Page – motion carried 6-0

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### HISTORIC PRESERVATION COMMISSION FEBRUARY 19, 2020 STAFF REPORT

#### AGENDA DISCUSSION ITEMS

- 1. Presentation by Judie Foster-Babcock of Kinni Corridor Collaborative**  
Update for the KCC President on community activities and partnership opportunities.
- 2. Glen Park board image descriptions –**  
Continued review/revisions of Glen Park photo board images. The final approval of image boards and text will need to occur at this meeting or shortly thereafter to ensure time for production and placement on the pavilion structure before the grand opening in May.
- 3. HPC Logo – finalize and approve**  
M. Anderson to share draft of HPC logo for review.
- 4. The Glen interpretive sign update – if time permits**  
Continued discussion/review of the draft “The Glen” interpretive sign.